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B-8

5 FEB 1975

MEMORANDUM FOR: Chief, Logistics Services Division, OL
Chief, Printing Services Division, OL
Chief, Procurement Division, OL
STATINTL Chief, Real Estate and Construction Division, OL
Chief, Supply Division, OL
Chief, [] Procurement Office, OL

SUBJECT : D/L Program Call

REFERENCES : (a) Program Call fr O/Compt dtd January 1975
(b) Multiple Adse Memo fr DD/A dtd 22 Jan 75,
subj: Program Call

1. Referent (b) memorandum requests submission of the OL Program to DDA by 14 April 1975. Attached are copies of referents (a) and (b) for your information and use in preparing your contributions to the OL Program.

2. The OL Program will be submitted by resource package as listed below:

Name	Number	Component	
Logistics Management	MS 22	D/L	
Logistics Services	MS 23	LSD	
Printing Services	MS 24	PSD	
Procurement	MS 25	PD	
STATINTL [] Procurement	MS 26	[]	STATINTL
Real Estate and Construction	MS 27	RECD	
Engineering Support	MS 28	RECD	
Building Planning		RECD	
STATINTL Supply	MS 29	SD	
[]	MS 30	SD	
	MS 31	SD	
Cargo Transportation	MS 33	SD	
GSA-SLUC	MS 34	RECD	

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3. The Program Call covers FY 1975 through FY 1981. The change in fiscal year, as provided under the Congressional Budget Act of 1974, begins with FY 1977 which starts 1 October 1976. Therefore, the time periods of the OL Program will be:

FY 1975	1 July 1974 - 30 June 1975
FY 1976	1 July 1975 - 30 June 1976
FY 1977	1 October 1976 - 30 September 1977
FY 1978	1 October 1977 - 30 September 1978
etc.	

Note that each fiscal year still consists of 12 months. The period 1 July 1976 - 30 September 1976 is referred to as the Transition Quarter (TQ). Last September OL submitted its Transition Quarter budget that was based on 25% of the FY 1976 budget, adjusted by deletion of funds for major one-time projects (such as those under Engineering Support) and by addition of funds for activities having seasonal rate changes (such as first semester costs for external training). The OL Program for Transition Quarter resources will be prepared by EO/OL with ad hoc requests for information as may be necessary. Your Program submission, therefore, will cover only the full fiscal years specified above.

4. The Program Call incorporates information requirements that were satisfied in prior years by separate request for and submission of the Annual Report. The Annual Report Call requiring detailed submissions from each component is being discontinued. Therefore much of the information to meet the annual reporting requirement is expected to be included in the evaluations of Resource Packages.

5. To enable preparation of a timely and responsive OL Program submission to DDA, you are requested to prepare your resource package(s) as described in Attachment III for submission to EO/OL by the dates listed below:

Attachment III

Section A	21 February
Section B	28 February
Section C	7 March

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6. Please submit your resource package(s) in an original and one copy with all narrative typed in double space horizontally on the page.

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Michael J. Malanick
Director of Logistics

Attachment I Program Call
Attachment II DDA Memo dtd 22 Jan 1975
Attachment III D/L Program Call

cc: C/PMS/OL
C/P&TS/OL
C/SS/OL
C/P&P5/OL

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